SIXTH ANNUAL EXHIBITION
OF WORK BY
CLEVELAND ARTISTS AND CRAFTSMEN
THE CLEVELAND MUSEUM OF ART
MAY 6 TO JUNE 8, 1924

CIRCULAR OF INSTRUCTIONS

THE SIXTH ANNUAL EXHIBITION OF WORK BY CLEVELAND ARTISTS AND CRAFTSMEN

CALENDAR

Entries close Tuesday, April 8.
Exhibits received at Museum:
April 12 to 19, inclusive.
Exhibition opens Tuesday, May 6, 9 A.M.
Exhibition closes Sunday, June 8, 10 P.M.
Private view for Members and Exhibitors:
Monday, May 5, from 8 to 11 P.M.
Press view: Monday May 5, from 3 to 5 P.M.

JURY OF SELECTION

EUGENE SPEICHER, New York, Painter.
ELLSWORTH WOODWARD, New Orleans, La., Designer, teacher, painter.
MAHONRI YOUNG, New York, Sculptor, painter, etcher, teacher.

ADVISORY COMMITTEE

The Museum will have the co-operation of the following committee appointed by The Cleveland Art Association. The purpose of this committee is to advise with entrants about the class of material to submit to the Jury. It is hoped that, with their coöperation, this exhibition will be even more successful than those of preceding years.
The Committee is made up of the following chairmen of sub-committees:

General Chairman, Mrs. S. Livingston Mather, Garfield 2747.
Bookbinding, Mrs. Horace Carr, Cherry 1663.
Ceramics, Mrs. Arthur Weaver, Garfield 9219-R.
Embroideries and Laces, Caroline Coit, Garfield 2191-J.
Etchings, Ralph M. Coe, Randolph 3730.
Furniture, George W. Bierce, Garfield 1704-W.
Jewelry and Metal Work, Horace E. Potter, Randolph 100.
Miniatures, Betty Long, Cedar 716.
Painting, George G. Adomeit, Main 6830.
Photography, William T. Higbee, Prospect 1400.
Printing, Horace Carr, Cherry 1663.
Sculpture, Mrs. B. P. Bole, Eddy 4540.
Textiles, Julius Mihalik, Garfield 4323.
Work by the Blind, Josephine Grasselli, Fairmount 2060.

FOREWORD

In preparing this circular presenting rules for the Sixth Annual Exhibition of Work by Cleveland Artists and Craftsmen, every effort was made to state regulations clearly. The rules are final. *Every entrant is expected to read this circular through and to observe the rules set forth and the dates given for receipt of entry blank and receipt of objects entered.*

With the *Jury alone* rests the decision as to what objects shall be accepted or rejected. Each decision will be based upon the artistic merit of the object under consideration. The committees of The Cleveland Art Association are not acting as jurors, but as friendly advisors.

The Jury has again been selected from non-residents who have been chosen because of their sympathetic knowledge of a wide range of artistic subjects. They serve without compensation, to promote the cause of better art.

LOCAL EMPHASIS

The exhibition offers the artists of Cleveland an opportunity to interpret the city and its immediate environs to the public.

CERTIFICATES OF MERIT

The Jury will award Certificates of Merit for first, second, and third honors in all classes in which the work offered merits such award.

ENTRY BLANKS

Entry blanks may be obtained at Museum and:
The Cleveland School of Art.
The Gage Gallery, 2258 Euclid Avenue.
The Winter Art Store, 2027 Euclid Avenue.
The Guenther Gallery, 1733 Euclid Avenue.
The Korner and Wood Co., 1512 Euclid Avenue.
The Fowler and Slater Co., 347 Euclid Avenue,
806 Huron Road.

RULES GOVERNING THE EXHIBITION

WORK ELIGIBLE

1. All work entered must be the product of artists resident in Greater Cleveland.
2. Work offered shall have been finished since May, 1923.
3. All work entered must be the original production of the exhibitor or his specified associates.
4. All work produced in shops operated by firms or companies may be entered by the firm as exhibitor, but in each case specific notation must be made on the entry blank of
   (*a*) The name of individual designer, and
   (*b*) The name of craftsman or craftsmen who produced it.

ENTRIES

5. Entry blank must be filled out and returned to The Cleveland Museum of Art, Station E, Cleveland, Ohio, on or before April 8. Those postmarked later than April 8 will not be accepted.
6. A separate tag, with name of artist and title, must be made out for each object presented; stands, bases, coverings or other accessories to be noted on the tag. *The tag must be securely fastened to the object it describes.*

GENERAL

7. No accepted work can be withdrawn before the close of the exhibition, and all works must remain as placed.
8. The Museum will not be responsible for loss or damage to works submitted, no matter how the same may be caused, although the same care will be used as in handling its own collections.
9. Museum officials shall have the privilege of removing shadow boxes, mounts or accessories at their discretion.
10. Permission to photograph or otherwise reproduce works in the exhibition (except by the Museum for purposes of publicity) will not be given without the written consent of artist or owner.

SALES

11. If the object is entered for sale the price named must not be higher than that asked at the artist's studio or elsewhere.
12. A commission of 10% will be charged on *all sales* effected during the exhibition, whether made by the Museum or by the artist. No work shall be withdrawn from sale except on payment of the 10% commission.

JURY

13. All entries submitted are subject to the decision of the Jury, which is final.
14. The decision of the Jury will be announced by mail not later than May 5. Those failing to receive such notice should communicate with the Museum at once and a duplicate notice will be sent.
15. *Notices of acceptance or rejection must be carefully preserved as objects will be returned only upon surrender of these notices.*

DELIVERY

16. The Museum does not collect or return exhibits. They must be delivered and removed by the exhibitor or his agent within the specified dates.
17. All objects offered for consideration by the Jury must be delivered at the Service Entrance (Northwest door) of the Museum between 9 A.M. and 5 P.M. from April 12 to April 19, inclusive (Sunday excepted).

RETURN

18. Rejected work must be removed from the Museum by the entrant between 9 A.M. and 5 P.M. from May 19 to May 24, inclusive (Sundays excepted). They will be delivered only upon presentation of Notice of Rejection at the Service Entrance.
19. Works exhibited and not sold during the exhibition must be called for at the Museum (Service Entrance) between 9 A.M. and 5 P.M. from June 12 to June 18, inclusive (Sundays excepted). They will be delivered only upon presentation of Notice of Acceptance.

IMPORTANT

20. *The sending of a work of art to this Exhibition shall be understood to imply an agreement on the part of the sender with all conditions set forth in this circular.*

CLASSIFICATION

A. Each object must be entered by entrant under a class listed below. Only work so entered will be submitted to the Jury.

B. Each contributor is allowed five entries in each class, except in Jewelry where ten are allowed.

C. The Museum will not exhibit more than a total of ten works by any one artist, no matter under how many classes his work may be entered, except in case of Jewelry. See Item 3, Special Instructions.

D. Classes starred (*) are subject to rules given under Special Instructions.

PAINTING, DRAWING, ETC.

1. Oil Painting: Landscape.
2. Oil Painting: Portrait.
3. Oil Painting: Industrial Cleveland.
4. Oil Painting: Miscellaneous.
5. Mural and Decorative Painting: any medium.
6. Pastel.
7. Illustration: any medium.
8. Water Color.
9. Miniatures (not over photograph).
10. Freehand Drawing: any medium.
11. Design for Photo-mechanical Reproduction.
12. Design for Textile and Costumes.
13. Etching.
14. Lithography.
15. Engraving: Hand work on wood or copper.
16. *Architectural Rendering.

SCULPTURE AND MODELLING

17. Models or Finished Work.
18. Medallions and Modelling in Low Relief.

HANDICRAFT

19. Basketry.
20. Batik and Other Dyeing.
21. Block Printing on Fabrics.
22. *Bookbinding.
23. Crocheting.
24. Decorated Porcelain.
25. Embroidery.
26. Enamelling on Metal.
27. Furniture.
28. *Jewelry
29. Lace.
30. Leather—Hand Tooled.
31. *Printing.
32. Quilts and Bedspreads.
33. Metal Work (other than silver and iron).
34. *Photography: Landscape.
35. *Photography: Portrait.
36. Pottery.
37. Silverware (not jewelry).
38. Weaving.
39. Wood Carving.
40. Wrought Iron.
41. Miscellaneous Handicraft.
42. Work by Blind.

SPECIAL INSTRUCTIONS

1. ARCHITECTURAL RENDERING

A. Must have been produced since May, 1923, by an individual draftsman, in either conventional or free style.

B. If produced under employment the name of the employer may be given as owner.

C. Any of the usual forms of architectural rendering susceptible of artistic treatment are eligible, and any medium may be used.

2. BOOKBINDING

If forwarding, design, and tooling are not all by entrant, all artists must be mentioned.

3. JEWELRY

Entrants in Jewelry class who have ten pieces accepted will be permitted five exhibitis in other classes. If less than ten pieces of jewelry are accepted, the total in other classes may be increased. This can be figured on the following basis: two pieces of jewelry counting as one exhibit, the total number of exhibits in all classes cannot exceed ten.

4. PHOTOGRAPHY

A. Contact prints, enlargements, gum and bromoil prints are included in this class.

B. Prints relying largely upon hand manipulation for their effects, such as gums, oils, and bromoils, must be made by entrant or in his studio.

C. Transparencies cannot be shown. Hand-colored prints will not be admitted.

D. Prints must be mounted but unframed. Mounts must fit Museum frames, 14¼x19¼ inches, or 22x28 inches. The Museum reserves the right to remount prints if desirable. The Committee will advise as to color of mounts.

E. All prints must have been made since May, 1923. If prints are from negatives made before May, 1923, no other prints from that negative may have been exhibited before.

F. No hand work, other than spotting, may appear on the print, except where it is a part of the accepted technique of the process.

5. PRINTING

Examples of printing may be entered as five single items, or a number grouped on one mount, each mount counting as one entry. Mounts must fit Museum frames, 14¼x19¼ inches, or 22 x 28 inches. The Committee will advise as to color of mounts.